

*This form will notify merchants to redirect automatic payments or automatic deposit transactions (ie. CD interest payments) to Metairie Bank. To ensure accuracy, please attach a voided check from your new Metairie Bank account to each Automatic Deposit Switch Form that you use (see below).*

*Complete and sign one copy of this form for each automatic payment or automatic depositor (other than payroll) and mail to the institution that deposits to your old account.*

**To:**

**Staple the voided check from your new Metairie Bank Account below:**

Merchant / Company Name

Merchant / Company Address

City State Zip

**From:**

Name

Address

City State Zip

ID Number or Department



**Please redirect my:**

Automatic Payment       Automatic Deposit

*To my new Metairie Bank Checking Account effective*

Immediately       Or Beginning      \_\_\_ / \_\_\_ / \_\_\_

065404560

Metairie Bank No. & Routing Transit

Signature

Social Security / TAX Identification Number

Daytime Phone Number

*\* Please make additional copies as required. You should use one form for each Automatic Depositor.*

*You may want to keep your previous account open for 2 months in order to ensure all Automatic Deposit transfers are complete.*